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UNCLASSIFIED	<del>CONFIDENTIAL</del>	<del>SECRET</del>	
<b>CENTRAL INTELLIGENCE AGENCY</b> <b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	INITIALS	DATE
1	E. R. Saunders, Comptroller 1039 Alcott Hall	<i>PH</i>	<i>28 Feb</i>
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ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE

**Remarks:** Your question, as to why an additional 21 guard posts would be required if guards alone were used rather than guards and machines, is answered by the Office of Security as follows:

a. Using the 30 machines at nine posts would require a guard or two at each post. Each guard could oversee several machines-- checking to see that the personnel were using the correct procedures, visitors are directed to the receptionist, employees with forgotten badges are properly admitted, etc.

b. If the machines were not used and the posts were manned by guards only, each guard (over)

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could supervise approximately one - two lanes-- you would have to have multiple lanes so as not to jam up during rush hours. Instead, on one - two guards at each post, it might take three - four guards or an over-all increase of 21 guards.

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